

2023 Southeast Regional Ethics Bowl

Moderator's Script

This script provides the format for rounds in ethics bowl competitions and instructions that must be used consistently by each moderator. This year, the script has been edited to distinguish “actions” the moderator must perform from “speaking points” associated with the actions. Required moderator actions are noted in italics. The associated speaking points are in bold. The change in emphasis is meant to clarify for each moderator what he or she should be doing and saying throughout the round.

Before the Round Begins:

Check to make sure that the room is set up:

- You have a timer, marker, and a quarter,
- Water for you and the judges,
- Judges’ markers to record scores on the blank sheets and a set of Scoring Guidelines for each Judge
- Pens available for the teams.
- It is imperative to do your very best to start and stop the rounds during the time period allotted. Although you cannot help problems that require an official to come and rule on a problem, you must control the judges, teams and coaches so things run in a timely manner. Think of yourself as a live TV host. If you run over, it makes the entire bowl run late. Do your best.

(Before the Round begins, one Monitor will give you the Round Envelope. When you have the Round Envelope, you may begin.)

1. *(When all team members are seated):*

a) Is everyone ready to begin?

b) Please note:

i. NO external notes or materials are allowed.

ii. This is an Ethics Competition, and there is an expectation that everyone will treat one another with respect. The Ethics Bowl is about ethics, and that there is the expectation of civility and respect. If any team or team member violates this expectation, the judges should deduct points, and the behaviors will be reported to the officials.

iii. Remember, Coaches are not permitted to signal their team in any possible manner – whispering, using sign language, or any other means of communication during the Round.

2. *(Introductions)*

a) Good morning and welcome, my name is _____ and I will serve as the moderator for this round.

b) Team members, please introduce yourselves. Coaches, please introduce yourselves.

c) And, Judges, please introduce yourselves.

3. *(Reminders)*

a) Before we begin, please keep in mind:

i. No substitutions are allowed for team members from this point on. If it becomes necessary for a team member to leave the competition for any reason, they may not return until the case being discussed when they left has been completed. No changes to the team composition can be made for the duration of the entire round.

ii. While one team is conferring, the other team can also confer, but

should be conscious of not being a distraction; the moderator will enforce this at their discretion. All conferring ends when the presenting Team is ready to present.

iii. If any situation arises that can affect the match, the Moderator will stop the timer and send a message to the Head Official.

iv. Teams may use their own timers. However, the timers cannot be any device that stores data or connects to the Internet (iPhones, etc.). Timers cannot make any sounds. Teams may not time opposing teams. Personal timers are never official – only the moderator keeps official time.

Remember that when the timer signals the end of a presentation, there is a hard stop, meaning the presenter must stop talking.

4. (*Determining Team A and Team B. This MUST be done before the cases are opened.*)

a) At this time, I'm going to ask one of the teams to call heads or tails. The winning team CHOOSES whether to go first (be Team A) or second (be Team B).

b) (*Flip the coin. Show the coin to at least one judge and call it.*)

c) The winner is (heads/tails). Which team would you like to be – Team A or Team B?

Enter the Team Names on the Moderator score sheet as Team A and Team B. Be certain each Judge has an electronic score sheet opened on their personal device.

5. (*Open Round envelope*)

a) *Unseal the Round envelope.*

b) *Remind the Judges of the Room Number and Round Number so they can enter it correctly on their score sheets.*

c) *The Judges should have the electronic score sheet opened on their personal device, with the Team A and Team B names entered correctly.*

d) Make sure that you have an electronic moderator's score sheet opened on your device.

6. (Record the Team A school and Team B school on the Moderator's Scoring Sheet)

a) Judges, please record the Room Number, Round Number, and Team A school and Team B school on your electronic score sheets.

7. (Open the Case 1 envelope, distribute cases face down)

• After I distribute one copy of the case and the question to both teams, please leave them face down until instructed to turn them over.

8. (Announce the Case # and read the question out loud. Do not read the entire case.)

a) Case # _____

b) Question: _____

9. (Timer and reminders)

a) (Set the timer for 2 minutes)

b) Teams, you may now turn over the Case and Question on your tables.

c) Team A has no more than 2 minutes to confer

d) (Start the timer)

e) Judges, please be sure that you score on the Team A section of the Electronic Score Sheet.

10. (When time is up or Team A is ready (if earlier))

a) (Set the timer for 10 minutes)

b) Team A has up to 10 minutes to answer the question and present the case. More than one Team member may present, but only one person may speak at a time. Teams will receive a verbal or non-verbal warning when 3 minutes and 1 minute remain.

c) (Ask the Team which type of warning they want. Start the timer)

d) (Give warning at 3 minutes)

e) *(Give warning at 1 minute)*

11. *(When time is up or Team A is ready (if earlier))*

a) Judges you may enter your scores for Team A on the score sheet using the Criteria on the Judge Scoring Rubric. Total your scores and put them under the Team A yellow box for Total Presentation. Both Teams will remain quiet until the scoring is complete.

12. *(After judges complete the scoring of Team A)*

a) *(Ask Team B which type of warning they prefer. Set the timer for 1 minute)*

b) Team B now has one minute to confer.

c) *(Start the timer)*

d) *(When time is up, Set the timer for 5 minutes)*

e) Team B has no more than 5 minutes to respond to Team A's presentation.

More than one team member may respond. Judges, please score the commentary under the Team B Blue box on the Score Sheet.

f) *(Start the timer)*

g) *(Give warning at 3 minutes)*

h) *(Give warning at 1 minute)*

13. *(When time is up or Team B is finished (if earlier))*

a) Judges, please be sure to record the score for Team B "commentary" under the Blue box on the score sheet.

b) Privately determine scores for Team B's commentary, out of a maximum of 10 points, based on the criteria on the Judge Scoring Rubric.

c) *(Set the timer for 1 minute)*

d) Team A has no more than 1 minute to confer and then 5 minutes to respond to Team B's Commentary.

e) *(Start the timer)*

14. *(When time is up or Team A is ready (if earlier)),*

a)(Set the timer for 5 minutes)

b)Team A has no more than 5 minutes to respond to Team B's commentary.

More than one team member may respond.

c)(Start the timer)

d)(Give warning at 3 and 1 minutes)

e)(When time is up) Judges, score Team A's response to Team B's commentary under the Yellow box on the score sheet between 1 and 10 using the criteria on the Judge Scoring Rubric.

15. (After judges complete the scoring)

a)Judges now have 10 minutes to ask questions of Team A. Each judge should have time for 1 question and, if needed, one short follow- up question. Judges may ask more questions if there is extra time. At this time Judges will have one minute to confer before beginning to ask questions.

b)(Set and start the timer for one minute).

c)(When the time is up) Judges may now ask questions to Team A. The team may confer briefly before responding to the questions, but this is supposed to be a discussion. More than one team member may respond to any judge's questions. I will give a 5 minute and 3 minute warning.

d)(Set the timer for 10 minutes and begin timing)

16. (When time is up or when judges have no more questions)

a)Now it is time for judges to privately determine scores for Team A Response to Judge Questions. Score 1-10 based on the Judge Scoring Rubric. Enter your score under the Yellow Team A box of the score sheet.

b)Judges, please DO NOT display your scores at this time.

We are now ready to move on to the second case

17. As a reminder, when one team is conferring, the other team can also confer, but should be conscious of not being a distraction; the moderator will enforce this at their discretion. All conferring ends when the presenting Team is ready to present.

18. (Open the Case 2 envelope, distribute cases)

- a) After I distribute one copy of the case and the question to both teams, please leave them face down until instructed to turn them over.

19. (*Announce the Case # and read the question out loud.*)

- a) Case # _____
- b) Question: _____

20. (*Timer and reminders*)

- a) (*Set the timer for 2 minutes*)
- b) Teams, you may now turn over the Case and Question on your tables.
- c) Team B has no more than 2 minutes to confer
- d) (*Start the timer*)
- e) Judges, please be sure that you score under the Blue Team B Box of the Score Sheet.

21. (*When time is up or Team B is ready (if earlier)*)

- a) (*Set the timer for 10 minutes*)
- b) Team B has no more than 10 minutes to answer the question and present the case. More than one Team member may present, but only one person may speak at a time. Teams will receive a warning when 3 minutes and 1 minute remain.
- c) (*Start the timer*)
- d) (*Give warning at 3 minutes*)
- e) (*Give warning at 1 minute*)

22. (*When time is up or Team B is finished (if earlier)*)

- a) Judges you may enter your scores for Team B on the score sheet using the Criteria on the Judge Scoring Rubric. Total your scores and put them under the Blue for Total Presentation. Both Teams will remain quiet until the scoring is complete.

23. *(After judges complete the scoring of Team B)*

a) *(Set the timer for 1 minute)*

b) Team A now has one minute to confer before their Commentary.

c) *(Start the timer)*

d) *(When time is up, Set the timer for 5 minutes)*

e) Team A has no more than 5 minutes to respond to Team B's presentation.

More than one team member may respond.

f) *(Start the timer)*

g) *(Give warning at 3 minutes)*

h) *(Give warning at 1 minute)*

24. *(When time is up or Team A is finished (if earlier))*

a) Judges, please be sure to record the score for Team A "commentary" under the Team A yellow box on the score sheet.

b) Privately determine scores for Team A's commentary, out of a maximum of 10 points, based on the criteria on the Judge Scoring Rubric.

c) *(Set the timer for 1 minute)*

d) Team B has no more than 1 minute to confer and then 5 minutes to respond to Team A's Commentary.

e) *(Start the timer)*

25. *(When time is up or Team B is ready (if earlier)),*

a) *(Set the timer for 5 minutes)*

b) Team B has no more than 5 minutes to respond to Team A's commentary.

More than one team member may respond.

c) *(Start the timer)*

d)(*Give warning at 3 and 1 minute*)

e)(*When time is up*) Judges, score Team B's response to Team A's commentary under the Team B blue box on the score sheet using the criteria on the Judge Scoring Rubric.

26. (*After judges complete the scoring*)

a)Judges now have 10 minutes to ask questions of Team B. Each judge should have time for 1 question and, if needed, one short follow- up question. Judges may ask more questions if there is extra time. At this time Judges will have one minute to confer before beginning to ask questions.

b)(*Set and start the timer for one minute*).

c)(*When the time is up*) Judges may now ask questions to Team B. The team may confer briefly before responding to the questions, but this is supposed to be a discussion. More than one team member may respond to any judge's questions.

d)(*Set the timer for 10 minutes and begin timing. Give warnings at 3 and 1 minute remaining.*)

27. (*When time is up or when judges have no more questions*)

a)Now it is time for judges to privately determine scores for Team B Response to Judge Questions. Score 1-10 based on the Judge Scoring Rubric. Enter your score under the Team B blue box on the score sheet.

28. (*After judges have scored team two responses to questions*)

a)Judges, now it is time to determine the score. Total all scores for both teams, and enter the final score at the bottom of the score sheet.”

29. (*After judges have scored all points, the Moderator will check their arithmetic with the calculator*)

a)Judges, please write your total score for each team on the back of the blank sheet. At this point you should have two scores, one for each Team. I will call

for each score separately and enter it on the Moderator Score Sheet.

30. Judges, please hold up the scores for Team A. (*Enter the scores for each Judge on the Moderator Score Sheet.*)

31. Please Judges, continue to hold up the scores for Team A.

32. Judges, please hold up the scores for Team B.

33. Please verify the scores that are entered on the Moderator Score sheet for Team B.

34. The team with the greatest number of judges scoring them higher is declared the winner of the match (The total points available for each team is 60).

a) Any team that wins on two judges' score sheets wins the match.

b) If a team wins on one judge's score sheet and ties on the other two, they win the match.

c) If neither team wins on more of the score sheets, then the match is deemed a tie (even if one team scores a greater number of total points).

35. *Announce the winner. If it is a tie, both Teams are declared winners*

36. Now I request that the Judges hit the Submit button at the bottom of their score sheets. I will also electronically submit the moderator Score Sheet.

37. *Verify that the Moderator's score sheet has been submitted.*

a) Congratulate both Teams

b) Remind the teams to leave the pads and pens in the room.

Remember, any questions at any time, use text the Head Official. If at any time a Coach asks for an Official, the Moderator is to Stop the Round, stop the Timer, and text to get an Official. The Round starts again when the Official has made a ruling. The Moderator can stop a Round and ask for an Official any time the Moderator decides that clarification of a point is needed. Remember to stop the Timer.